

The Pforzheimer Newsletter

December 4, 2017

"All The News That Pfits We Print"

Tutor on call, 12/4-12/11

Erik Sand

617-651-1636 (tutor-on-call cell)

Beginning at 5:00 p.m. Monday and ending at 9:00 a.m. the following Monday, a resident tutor or tutors will be on call to assist Pforzheimer House residents with any emergencies that arise. The name and phone number of the tutor(s) on call is listed in each week's Newsletter and will also be posted outside the House Offices and throughout the Pfoho buildings.

THIS WEEK IN PFOHO:

Monday, Dec. 4

Fac Dean Pre-Pformal Reception	8:00pm	Anne & John's Rez
Quad Winter Pformal	9:00pm...	Park Plaza, Boston

Tuesday, Dec. 5

Pfoho Art Studio Open Hours	8:00-10:00pm	Art Studio, Holmes Basement
-----------------------------	--------------	-----------------------------

Wednesday, Dec. 6

Pfoho Holiday Dinner	Dinner Hours	Dining Hall
PfoHoCo Holiday DHall decorating & Stein Club	9:00pm	DHall

Thursday, Dec. 7

Fac Dean Led Outdoor Skating (NEW Date!)	6:00-9:00pm	Boston City Hall Plaza
Chair Massages!	7:00-9:00pm	Hastings LR

Friday, Dec. 8

Holiday NetPflix Double Pfeature Night	8:00pm	DHall
Big Pfat Exam Eve Study Break	10:00pm	DHall

Saturday, Dec. 9

EXAMS BEGIN – Good Luck!

Sunday, Dec. 10

Hygge	9:00pm	Comstock LR
-------	--------	-------------

NEXT WEEK IN PFOHO:

EXAMS WEEK!!

Sunday, Dec. 17

Hygge	9:00pm	Comstock LR
-------	--------	-------------

Notes from the Allston Burr Assistant Dean, Brigitte Libby,

pforzheimerhousedean@fas.harvard.edu:

If you have questions about any of this or encounter any problems, please feel free to email Abby at pforz@fas.harvard.edu or me at pforzheimerhousedean@fas.harvard.edu.

It's time for our usual exam reminders! You've all heard some of these items before, but **I urge you to read through this note** anyway—it is easy to forget exam policies, and it just takes a couple of minutes to re-familiarize yourself so that you know what to do if you get sick this week and some common problems to avoid. You should also review the exam guidelines in the Student Handbook, [here](http://handbook.fas.harvard.edu/book/final-examinations): <http://handbook.fas.harvard.edu/book/final-examinations>

1) **Plan Ahead:** Do not miss the scheduled time of your exam. **Double check your [exam schedule](#)**--make sure that you have the time, day of the week, and date correct!

* Plan to get adequate sleep the night before. Do not try to stay up all night.

* Set a back-up alarm and/or ask a friend to wake you. Ask a friend to double check on you even if you think you will be awake.

You may not be allowed to take an exam if you arrive late, and you will not be allowed to take the exam if you arrive after the first student has left the room.

If, in spite of all precautions, you sleep through an exam, please notify Brigitte immediately: pforzheimerhousedean@fas.harvard.edu.

2) Illness: If you are too unwell to take an exam, you should go to UHS Urgent Care BEFORE the exam begins — within 24 hours before the exam. Urgent Care is on the 3rd floor of the Smith Campus Center from 7:30am-5:30pm on weekdays and at Pound Hall by the law school after hours (nights and weekends). The 24/7 number to UHS Urgent Care is 617-495-5711 if you're not sure which location they're currently staffing. Don't hesitate to call.

When you get to Urgent Care, explain that you are unwell and scheduled to take an exam within the next 24 hours, and make sure to **request a medical make-up form**. Please be sure to bring the medical make-up form to the Resident Dean's Office and let me know that you will be missing your exam at pforzheimerhousedean@fas.harvard.edu. Once I have the form, I'll take care of the rest and get you set up to take a make-up exam early next term.

As always, if you're not sure what to do, **please don't hesitate to get in touch with me or the tutor-on-call: 617-651-1636.**

Remember that if at any point you feel quite ill and need transport down to UHS, you can always call HUPD for a ride to UHS Urgent Care at 617-495-1212.

IMPORTANT: Harvard College rules specify that if a course has a final exam then a student is required to take that exam in order to pass the course. So even if a final exam is not worth much of the grade, you still need to be there and take it in order to pass the course.

3) Extensions on papers and written work: Extensions up through the last day of exam period (December 19th) can be granted by professors, but **any work handed in after midnight on December 19th requires Ad Board approval to be accepted by the professor**. If you anticipate needing to petition for an extension beyond the end of exam period, please be in touch with Brigitte as soon as possible. While the College does not offer Incompletes, we may be able to get an extension for a reasonable period of time for extenuating circumstances.

Remember—you can always get in touch with Brigitte at pforzheimerhousedean@fas.harvard.edu or call the Tutor-On-Call phone: 617-651-1636. We're here to help!

Good luck!
Best, Brigitte

Academic/Help Tables Fall 2017:

CHEM/ORGO table w/Perry, Lydia, and Hope, Tuesdays 8-9pm, Dhall
COMPUTER SCIENCE table w/Jamie, Sundays noon-2pm, Dhall balcony
ENGINEERING and MATLAB office hours w/Brandon, by appointment, email bjhopkin@fas.harvard.edu
pFRENCH table w/Deji and Rachel, Tuesdays, 6:30-7:30pm
GERMAN table w/Anne and Catalina, Wednesdays 6:30pm, Dhall balcony
GOVERNMENT office hours w/Gabe, by appointment, sign up at <http://bit.ly/GabeKatsh>
SOCIOLOGY office hours w/Katie, by appointment, email kmorris@fas.harvard.edu

Inside-Pfoho Announcements:

Pfoho Holiday Dinner – Wednesday, Dec. 6th – 5:00-7:30pm



Don't miss Pfoho's annual **Holiday Dinner** for Pfoho residents and affiliates ONLY – whoo hoo. We'll have a Pfoho line-up of LIVE MUSIC, and our wonderful dining hall staff will present an extra special meal, including turkey and beef carving stations, potato latkes w/applesauce, smoked salmon, Yule Log Cake, cheesecakes, egg nog, hot cider and more!

Wellness Massages – Thursday., Dec. 7th - 7:00-9:00pm – Hastings Living Room

The Center for Wellness will be sending us **professional massage therapists** this Thursday evening! They'll be here in the Hastings Room from 7-9pm, offering 10-minute chair massages.
Watch for an email SOON to sign up!!

PFOHO ROOM RESERVATIONS:

Pfoho has three classrooms, three common rooms, a dance studio, and party Room (Igloo) all reserve-able as a Pfoho resident.

FIRST OFF, check the availability of the room on the Room Reservation calendar, viewable on the Pfoho website at: <http://pfoho.harvard.edu/RoomRescal>. Once you check to see what's available, you can email swatts@fas.harvard.edu to make a reservation request – please include exact times and what it's for with your request.

Thursday-Sundays Igloo reservations require an online reservation form – info available at <https://pfoho.harvard.edu/parties>.

Outside-Pfoho Announcements

46th Annual Dunster House Messiah Sing

Wednesday, December 6th, 8:00 p.m.

Dunster House Dining Hall

The event is open to the public and is free of charge. Scores of the music will be available with the audience singing the most popular choruses. Refreshments will be provided.

December HUHS Announcements:

November & March Degree Candidates

Find out more information about your healthcare [coverage](#) end date.

Spring 2018 health insurance waiver deadline is January 31

[Waivers](#) for the spring 2018 term are currently being accepted. Students must have comparable health insurance to waive.

Student Health Fee vs. Student Health Insurance Plan

[Learn more](#) about the difference.

Center for Wellness and Health Promotion – register online for services

[The Center for Wellness and Health Promotion \(CWHP\)](#) just relaunched its website, featuring a more streamlined way to register for classes, appointments, and workshops.

Bureau of Study Counsel (<http://bsc.harvard.edu/>)

Study @ 5 Linden

Did you know that the BSC offers a great alternative to the usual study spaces on campus? Stop by **Tuesdays and Thursdays, 10 am. – 4:30 p.m.** and take advantage of our quiet, cozy study space here at the Bureau of Study Counsel. Drop in for just a quick review of your notes or grab a cup of coffee and a snack and settle in all afternoon to work on that paper. Remember that during **Reading Period and Exams, the study space is open Monday through Friday, 10 a.m. – 4:30 p.m.**

THIS WEEK AT THE OFFICE OF CAREER SERVICES

See here for full list of events: <http://ocs.fas.harvard.edu/college-advising>

Our Pfoho Newsletter comes out every Monday afternoon (or a day or two later if there's a holiday) If you'd like to include an announcement, just send it to Sue Watts (swatts@fas) or Megan Ross (meganross@college) by Monday at noon. Calendar events and lots of other helpful info are also online at <http://pfoho.harvard.edu/>.