

The Pforzheimer Newsletter

May 13, 2019

"All The News That Pfits We Print"

Tutors on call

Stacy Blondin - 5/13 – 5/20

Marie Mize – 5/20 – 5/31

Beginning at 5:00 p.m. Monday and ending at 9:00 a.m. the following Monday, a resident tutor or tutors will be on call to assist Pforzheimer House residents with any emergencies that arise. The name and phone number of the tutor(s) on call is listed in each week's Newsletter and will also be posted outside the House Offices and throughout the Pfoho buildings.

THIS WEEK IN PFOHO:

EXAMS, EXAMS, and more EXAMS

Sunday, May 19

Non-Commencement participant Move-Out Day

Noon

NEXT WEEK IN PFOHO:

SENIOR WEEK – Have pfun, PfSeniors!!

Monday, May 20

Deadline for Fall Housing Cancellation w/no fee

Deadline for Fall Interhouse Transfer Apps, Round 2

Notes from the Allston Burr Assistant Dean, Monique Roy,

pforzheimerhousedean@fas.harvard.edu:

Exam period continues this week. Here are some important exam reminders for you!

1) **Plan Ahead:** Do not miss the scheduled time of your exam. **Double check your exam schedule**--make sure that you have the time, day of the week, and date correct! Pro tip – be sure you know the LOCATION of your exam too.

* Plan to get adequate sleep the night before. Do not try to stay up all night.

* Set a back-up alarm. Ask a friend to double check on you even if you think you will be awake.

You may not be allowed to take an exam if you arrive late, and you will not be allowed to take the exam if you arrive after the first student has left the room.

If, in spite of all precautions, you sleep through an exam, please notify me immediately: pforzheimerhousedean@fas.harvard.edu.

2) **Medical Make-up Exams:** If you are unwell and cannot take an exam, you should go to UHS Urgent Care **BEFORE** the exam begins — during the 24 hours before the exam. Urgent Care is on the 3rd floor of the Smith Campus Center. The 24/7 number to UHS Urgent Care is 617-495-5711. Don't hesitate to call.

When you get to Urgent Care, explain that you are unwell and scheduled to take an exam within the next 24 hours, and make sure to **request a medical make-up form**. Please be sure to bring the medical make-up form to me at the Resident Dean's Office and let me know that you will be missing your exam via email at pforzheimerhousedean@fas.harvard.edu. Once I have the form, I'll take care of the rest and get you set up to take a make-up exam early next term.

As always, if you're not sure what to do, **please don't hesitate to get in touch with me or the tutor-on-call: 617-651-1636.**

Remember that if at any point you feel quite unwell and need transport down to UHS, you can always call HUPD for a ride to UHS Urgent Care at 617-495-1212.

IMPORTANT: Harvard College rules specify that if a course has a final exam then a student is required to take that exam in order to pass the course. So even if a final exam is not worth much of the grade, you still need to take it in order to pass the course (or arrange for a makeup exam as described above).

3) **Extensions on papers and written work:** Extensions up through the last day of exam period (May 18th) can

be granted by professors at their discretion, but **any work handed in after midnight on May 18th requires Ad Board approval to be accepted by the professor.** If you anticipate needing to petition for an extension beyond the end of exam period, please be in touch with me (Monique) as soon as possible. While the College does not offer Incompletes, we may be able to get an extension for a reasonable period of time for extenuating circumstances.

Remember—you can always get in touch with me at pforzheimerhousedean@fas.harvard.edu or call the Tutor-On-Call phone: 617-651-1636. We're here to help!

Good luck with everything you are doing! Take care of yourselves and please be on the lookout for emails from Heather about our reading period study breaks.

All my very best,
Monique

WANT TO MEET WITH MONIQUE?

You can check my office hours and sign up for an appointment on my google calendar at http://bit.ly/MR_appointments.

If these times don't work for you, just email me and we will set something else up outside those times. Heather will normally be in from 9-5 Mon-Fri - and she will always know where I am or how to reach me.

Inside-Pfoho Announcements:

HUDS Year-End Schedule:

All 3 Quad House DHalls will close for meals after dinner on Saturday, May 18th

Senior Week: Currier, Adams, and Quincy will be open for Senior week meals - ***lunch and dinner only*** - from Sunday, May 19 to Saturday, May 25.

Taking a leave or studying abroad for Fall 2019?? Don't forget housing cancellation deadline.

The deadline to cancel fall 2019 housing is **Monday May 20th**. The cancel form is available here: at <https://osl.fas.harvard.edu/>, then click on "Residential Portal" at the top right corner. Log in with ID & PIN and navigate to Undergraduate Housing Forms 2018/19. This cancellation deadline applies to all students who will not be living on-campus in the fall. This includes students:

- * Taking a leave of absence
- * Studying Abroad
- * Moving off-campus
- * Moving into the Dudley Co-op

You may cancel after May 20th but will accrue late fees that increase as the summer goes on.

Interhouse Transfer Applications for Fall Term 2019, **Round 2**, are also due **by Monday, May 20th**.

Applications are available from the same site as [above](#). Log in with ID & PIN and navigate to Undergraduate Housing Forms. For this second round for the fall, the number of students who are able to transfer will be limited to the number and types of spaces available in a House. The inter-house transfer meeting will be held in mid-July. Students at a minimum must be in their 2nd term of residency in their assigned House this spring in order to apply to transfer to another House. Any approved inter-house moves will take place at the start of the fall term 2019-20. If the application is successful, you may not remain in your current House. Any questions, contact Sue at swatts@fas.harvard.edu.



PfSeniors: Cap 'n' Gown Rental info

Graduates who intend to march in the University's Commencement exercises are required to wear academic regalia provided by The Harvard Coop

NO reservations, pre-payment or pre-order form needed.

Convenient Pick Up & Drop Off available at The Harvard Coop

Undergraduate Rental Fees (To be paid at the time of pick up in May): **\$41.85**

Includes Black Harvard Bachelor's Cap and Gown with custom Harvard Crows feet (emblems) on the gown lapels (cap & tassel to be kept by the graduate)

Students can **pick up Harvard Coop rental regalia between May 23rd to May 30th**. note: we do open at 6:15 am on Commencement Day, Thursday May 30th for pick up.

The Return deadline is Friday, June 7th, 2018

Failure to return regalia by June 7th could result in a liability of up to \$500.00.

STORAGE HOURS:

If you live MORE than 150 miles away, you are eligible to store limited items in Pfoho for the summer and should have received storage labels in your mailbox from Mario: For complete info, see Mario's email sent out earlier today. The Storage Hours are as follows:

May 19th (Sun)	Move out at Noon	
May 13 th (Mon)	Storage	1-3PM
May 14 th (Tues)	Storage	1-3PM
May 15 th (Wed)	Storage	12-3PM
May 16 th (Thurs)	Storage	10-4PM
May 17 th (Fri)	Storage	10-4PM
May 18 th (Sat)	Storage	10-4PM

TO ALL STUDENTS from the College Dean's Office:

Please be reminded that all students except those participating in Commencement must vacate their rooms by Sunday, May 19th at noon. Students participating in Commencement must be out of their rooms no later than Friday, May 31st at 5:00 p.m. As you schedule your transportation and departure plans, please keep in mind the following responsibilities:

1. Remove all personal furniture and belongings.
2. Return any trays, dishes or silverware to the dining hall.
3. Return to your room (and reassemble) any Harvard furniture that was in your room when you arrived but stored during the course of the year.
4. Bag and appropriately dispose of all trash.
5. Sweep the floors, and clean spots from floors and walls.
6. Return building or room keys to the Building Manager.

Vacated rooms will be inspected promptly and then cleaned by your fellow students who are working on dorm crew. We all will be very grateful for your cooperation.

Important Fall Move-in Dates:

Thursday, August 29th – Currier DHall opens at lunchtime

Friday, August 30th @ 9:00am – Early Sopomore Move-in

Saturday, August 31st @ 9:00am – Upperclass Move-in opens (Storage opens 10a-4p)

Sunday, Sept. 1st – Pfoho DHall opens at dinnertime

Tuesday, Sept. 3rd – Fall Term Classes Begin

Outside-Pfoho Announcements

Bureau of Study Counsel (<http://bsc.harvard.edu/>)!

See link above for full listing of Workshops, Discussions, and other BSC offerings.

Study @ 5 Linden Open Hours for Reading Period and Exam Time:

Study @ 5 Linden will be open **Monday through Friday from 10 a.m. to 4:30 p.m.** during Reading Period and Exams. Settle into The Bureau of Study Counsel's quiet, cozy study space and grab a coffee and a snack.

THIS WEEK AT THE OFFICE OF CAREER SERVICES

See here for full list of events: <http://ocs.fas.harvard.edu/college-advising>

***This will be the last Pfoho Newsletter of the term.
Have a happy, restorative summer break! Back in September!***

